

## Cookie policy

### 1. General information.

This Cookie Policy is an integral part of the Privacy Information (accessible at Our web-site) of SERVEDGTL Ltd (hereafter "we", "our", "us" or "Vocal Texts"), company number 15336390, and provides information on the use and management of cookies and similar technologies on our site, www.vocaltexts.com (hereafter "site"), in line with The Data Protection Act 2018 (Data Protection Act) and EU Regulation 679/2016, applicable as of 25 May 2018 (General Data Protection Regulation) (both laws will be collectively referred to below as "applicable law").

### 2. Definitions and features of cookies.

2.1. Cookies are information that websites and apps send or read on users' devices the first time they visit, and then re-sent to the same sites and apps the next time they visit, in order to "remember" actions and preferences (for example, login information, selected language, character sizes, display settings, etc.) so that they do not need to be re-entered the next time You visit.

2.2. Based on the functionality and use of cookies, We can distinguish them into different categories:

2.2.1. Strictly necessary technical cookies. These cookies are essential for the website to function properly and are used to manage various website-related services (such as logging in, accessing reserved features, etc.). The retention of these cookies is strictly limited to the working session or may be longer in order to "remember" the visitor's choice. Deactivation of strictly necessary technical cookies may jeopardize the user's experience and navigation on the website.

2.2.2. Analytics and performance cookies. These cookies are used to collect and analyse traffic and use of the website in an anonymous way, which allows system tracking and improves performance and usability. Although they do not identify the user, these cookies can, for example, determine if the same user returns to the site at different times. Disabling analytical cookies may result in loss of site functionality.

2.2.3. Profiling cookies. These are persistent cookies used to identify (either anonymously or otherwise) a user's preferences and improve the navigation experience.

### 3. Information about the consent to Vocal Texts processing personal data.

We obtain Your consent to the processing of personal data. The information collected by the cookies installed on your device, which qualify as personal data, will be processed by Vocal Texts.

The purpose of processing personal data is to enable Us to improve our website and the services we provide to you.

The data that We collect and use for this purpose is information about the IP address from which you visited our website and technical information that allows Us to distinguish different visitors from the same IP address.

For complete information about Our processing of personal information, please see Our full Privacy Policy, which is located on Our website.

You can revoke your consent to this processing at any time. Such withdrawal can be made by contacting Us.

#### 4. Cookies used by this site and their duration.

4.1. This website only uses strictly necessary technical and anonymous analytical cookies, for which the consent of the subject is not required by applicable law.

4.2. In particular, this site uses the following cookies:

4.2.1. utma, \_utmb, \_utmc, \_utmt, \_utmz: strictly necessary technical cookies that last 1 hour – 24 months;

4.2.2. PHPSESSID: strictly necessary technical cookies that last as long as the session;

4.2.3. Google Analytics: Anonymous analytics cookies that are permanent. See the Information Statement at <https://www.google.com/intl/en/policies/privacy/partners/>.

#### 5. Cookie management.

5.1. Users of this site can view, allow, block or delete cookies (in whole or in part) using special features in their browser or using added third-party components.

5.2. The deactivation of technical or analytical cookies on this website may result in some of its services or functions being unavailable or not working properly, so that the user may be forced to change or manually enter some information on each visit.

5.3. For more information on how to set Your cookie preferences using your browser, We provide the following current instructions for the most popular browsers:

5.3.1. Internet Explorer:

<https://support.microsoft.com/help/278835/how-to-delete-cookie-files-in-internet-explorer>

5.3.2. Firefox:

<https://support.mozilla.org/kb/delete-cookies-remove-info-websites-stored>

5.3.3. Safari:

<https://support.apple.com/guide/safari/manage-cookies-and-website-data-sfri11471/mac>

5.3.4. Chrome:

<https://support.google.com/chrome/answer/95647>

## 6. Additional information.

Below we provide several links for more information on user rights regarding cookies:

6.1. [AboutCookies.org](https://www.aboutcookies.org/) for more information about cookies and their effect on navigation;

6.2. [Youronlinechoices.com](https://www.youronlinechoices.com/) for cookie review, best practices and the benefits of targeted advertising using cookies.

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